



**Progressive  
HUDDLE**

A webinar series that keeps you in the know  
Brought to you by Progressive **eSupport**  
LIFE SUPPORT FOR YOUR ACUTE CARE

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**Inservices & Employee Education**



Leanne Gallegos, RN, BSN  
Progressive Huddle  
July 20, 2015

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**The World Health Report 2000**

*Health Systems: Improving Performance* states that **human resources** is the **most important** contribution to the **quality of health care** because "the performance of health care systems **depends ultimately on the knowledge, skills, and motivation of the people responsible** for delivering services."



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### Overview

- Pre-employment
- Orientation
- Annual education/in-services
- Quarterly & annual drills
- Ongoing education & training



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### Pre-Employment

- Documentation includes:
  - Licensure and/or certifications
  - Education
  - Previous employment
  - References



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### Personnel Files

- Every employee that works in the surgery center must have a personnel file completed prior to commencing work



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## Orientation continued

- Fire Safety/Disaster Preparedness Program
- Emergency Protocols/Shut-Off Valves
- OSHA Program
- QAPI Program
- Infection Control Program
  - Hand Hygiene





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## Available on eSupport: Medical Staff & AHP Orientation

- Operations/Staffing/Credentialing Guide/Medical Staff & Allied Health Professionals General Orientation Checklist



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## TJC Requirements

- Glucometer test
- Pregnancy test
- Cultural sensitivity
- I-stat\*\*\*





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### Annual Training/Inservices

- HIPAA/Compliance
- Patient Rights
- Fire Safety
- Disaster Preparedness
- OSHA
- Infection Control
  - Hand Hygiene



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### Required Drills

- Quarterly fire drills
- Annual disaster drills (biannually if AAAHC or TJC)
  - One internal and one external
- Mock code
- Malignant hyperthermia, if applicable



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### Ongoing Education & Training

- New procedures
- New equipment
- New or changing regulations



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Available on eSupport:  
Continued Education

- Continuing Education/CE Contact Hours and Contact Hour Testing

The screenshot shows the Progressive eSupport website interface. The top navigation bar includes 'Home', 'Action Plan', 'Operations', 'Compliance', 'Resources', 'Continued Education', and 'Help'. The main content area is divided into two columns. The left column is titled 'CE Contact Hours' and includes sections for 'Advance Identification' and 'Advance Directives'. The right column is titled 'Contact Hour Testing' and includes instructions for users to complete testing, a 'READ BEFORE TESTING' section, and a 'PLEASE FILL OUT ALL FIELDS CORRECTLY ON THE REGISTRATION PAGE' section. A sidebar on the right lists 'CONTINUED EDUCATION' options: Overview, CE Contact Hour, Contact Hour Testing, Conference, and Certificates.

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References

- CMS ASC Conditions for Coverage
- The Joint Commission 2015 Standards for Ambulatory Care
- 2015 AAAHC Accreditation Handbook
- OSHA

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Still not on Progressive eSupport?

- Request your free web demo today!
  - Visit [www.progressivesurgicalsolutions.com/esupport](http://www.progressivesurgicalsolutions.com/esupport)
  - Email us at [info@pss4asc.com](mailto:info@pss4asc.com)
  - Or call us! (855) 777-4272

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Questions??

Email your questions regarding today's content to:

[info@pss4asc.com](mailto:info@pss4asc.com)



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Mark your calendars...

Our **NEW** webinar series  
**PROGRESSIVE HALF TIME**

**Friday, August 28, 2015**  
11AM PT/2PM ET

**INFECTION CONTROL  
CASE STUDY**  
Regina Boore, RN, BSN, MS, CASC

**\$75**  
**FREE for eSupport members!!**



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Mark your calendars...

Stay tuned for our next  
Huddle Topic!

**September 21, 2015**  
11AM PT/2PM ET





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